

CONSTITUTION OF THE WISCONSIN SOCIETY OF PLASTIC SURGEONS

Article I

Name

The name of the organization is **THE WISCONSIN SOCIETY OF PLASTIC SURGEONS**.

Article II

Purpose

The purpose of this Society shall be to stimulate and advance knowledge of the science and art of Plastic Surgery, to maintain the art and science of such surgery at highest standards, to hold meetings at designated times for exchange of thought, mutual education and discussion of problems peculiar to such surgery for the improvement of patient care, and to assist in the teaching processes for the training of medical students and resident surgeons.

Article III

Government

The government and management of the Society is entrusted to the Board of Directors.

Article IV

Board of Directors

The Board of Directors shall consist of two members elected at large, including one Retired member; the immediate Past President, and current officers. The Directors-at-large shall serve two year terms.

Article V

Officers

The officers of the Society shall be the President, Vice-President, Secretary and Treasurer. The members shall elect the officers every second year, and each officer shall serve a two-year term until the next election. The Vice-President will be considered the President-Elect, to directly succeed the President at the end of his/her two year term.

Article VI

Duties of the Officers

1. The President will preside at all meetings of the Society and Board of Directors and generally supervise the affairs of the Society. He/she shall also serve as an ex-officio member of all standing and special committees.
2. The Vice-President shall discharge the duties of the President in the event of his/her absence or disability.
3. The duties of the Secretary shall be the keeping of records of the proceedings of general meetings, special meetings of the membership, meetings of the Board of Directors. He/she is charged with the keeping of all books, papers, records and documents belonging to the Society.
4. The duties of the treasurer shall be to receive money owed to the Society and disburse payments of debts of the Society. He/she shall keep accurate accounts of such transactions.

Article VII

Membership

1. Membership in this Society shall be by invitation only. The members shall be designated as Active, Senior or Candidate Members.
2. The members of the Society, other than the Founder Members, shall be of three categories.
 1. Active- Active members shall be members of the medical profession who are certified by the American Board of Plastic Surgery. These members may enjoy all the privileges of the Society.
 2. Senior. All active members who have attained the age of 65 years shall automatically become Senior Members. Senior Members shall be exempt from payment of dues, but shall enjoy all privileges of the Society, including that of voting and holding office.
 3. Candidate- Candidate members shall be members of the medical profession who have completed training leading to board eligibility by the American Board of Plastic Surgery, but who have not yet completed the exam. An individual may remain a Candidate for Membership for seven (7) years after completion of training. A Candidate member must pay dues but may not vote or hold office.

Article VIII

Amendment of the Constitution

1. The Constitution may be altered, amended, repealed or suspended at any annual meeting or special meeting of the Society by a two-thirds vote of the members present, provided written notice of the proposed changes in the Constitution has been given thirty days prior to the meeting.

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BYLAWS

WISCONSIN SOCIETY OF PLASTIC SURGEONS

Article I

Election of Membership

Section 1. Each candidate for membership must be proposed by a member and seconded by another member of the Society.

Section 2. The names of candidates proposed for membership shall be submitted to the Board of Directors. Nomination shall then be made by the Board of Directors and submitted to the membership at least thirty days prior to designated meeting. A unanimously positive vote of the members present at the designated meeting shall be necessary for election to membership. The Secretary shall inform by letter each member of the Society and the newly elected member of the action taken.

Section 3. Honorary Members. The power of nomination of Honorary Members shall be vested solely in the Board of Directors. The names of any person selected for Honorary membership shall be submitted by the Board of Directors for election at a regularly designated meeting of the members.

Article II

Election of Officers

Section 1. Nominations of the officers shall be made from the floor. Members present at the annual meeting of the Society shall elect the officers, voting by secret ballot where there are two or more candidates for an office. Their terms of office shall begin upon termination of the annual meeting. In the event of a vacancy occurring in any of the elected offices by reason of death, resignation, or otherwise, the vacancy may be filled by the Board of Directors, until the next annual meeting of the members.

Article III

Duties of Officers

Section 1. President

The President shall preside at all meetings of the members and of the Board of Directors. In the event of a tie vote on any question at any meeting of the members or Board of Directors, the President shall cast the deciding vote. Subject to the Board of Directors the President

1. shall be the principal executive officer of the Society;
2. shall have general charge and supervision of the affairs of the Society;
3. shall appoint such special committees as he/she may deem necessary and proper with such duties as he may designate;
4. shall perform such other duties as may be prescribed by the Board of Directors from time to time, or as may be incident to his office.

Section 2. Vice-President

The Vice-President shall be vested with all powers, and shall perform all the duties of the President, in the event of the latter's inability to act, and shall perform such other duties as may be prescribed by the Board of Directors. The Vice-President shall be considered the President-Elect. He/she will directly succeed the current President at the expiration of the current Presidents two year term.

Section 3. Secretary

Subject to the Board of Directors the Secretary

1. shall have general charge and custody of the documents, books, papers and records of the Society;
2. shall keep the minutes of the meetings of the members and of the Board of Directors;
3. shall have general charge of all correspondence, save that which is directed specifically to other officers;
4. shall sign and send out all notices of meetings of the members and the Board of Directors;
5. shall notify all members of their status as active, senior, or honorary members and shall send out an annual membership list;
6. shall at the direction of the Board of Directors have published and shall distribute the Constitution and Bylaws of the Society;
7. shall perform such other duties as may be prescribed by the Board of Directors, or as may be incident to his office.

Section 4. Treasurer

Subject to the Board of Directors the Treasurer

1. shall have charge of the funds, receipts and disbursements of the Society;
2. shall collect all dues, fees, and other demands owing to the Society;
3. shall keep full accurate accounts, showing receipts and disbursements;
4. shall prepare and sign all checks and orders for the payment of money, shall pay out and dispose of the same;
5. shall make a full report of the financial affairs of the Society at each annual meeting.

Article IV

Board of Directors

Section 1. Board of Directors shall have the power

1. to act as the executive body of the Society;
2. to fill the unexpired term of any vacancy occurring in the Board of Directors or elective office;
3. to consider and make nominations for
 1. Honorary and Senior Memberships
 2. Active Membership
4. to make rules and regulations not inconsistent with the Constitution or Bylaws of the Society for the conduct of its own meetings and management of the affairs of the Society.

Section 2. All actions of the Board must be approved by a vote of the members of the Society.

Article V

Meetings of the Board of Directors

Section 1. The Board of Directors shall meet at designated times. The President may, whenever he deems it expedient, and shall, whenever requested to do so by two members of the Board of Directors call a special meeting of the Board specifying in such call, the time, place and purpose of such meetings. Notice of all meetings of the Board of Directors shall be mailed to each Director at least ten days prior to the time fixed for the meeting.

Section 2. Three members of the Board of Directors shall constitute a quorum.

Section 3. The President of the Society shall act as chairman of the Board of Directors.

Article VI

Meetings of Members

Section 1. Members of the Society shall meet annually and additionally as the members or the Board of Directors may designate.

Section 2. Special meetings of the members may be called by the Board of Directors whenever one-third of the total voting membership shall so request. Such special meetings shall be held at such time and place as the Board of Directors may designate.

Section 3. Written notice of all meetings of the members, annual or special, shall be mailed to each member at least two weeks prior to the time fixed for the meeting.

Section 4. Not less than five members shall constitute a quorum at any meeting, and all questions submitted to the meeting shall be determined by a majority vote of the members present

(provided a quorum shall be present). Upon the request of any member, the vote upon any question shall be by ballot.

Section 5. Only members of the Society may attend the business meetings. Special guests may be invited to attend a meeting by consent of the Board of Directors.

Section 6. The President of the Society shall have the privilege of inviting such individuals as he may deem important to the annual meeting.

Section 7. Order of Business Special Meeting

1. Reading of the Minutes.
2. Correspondence addressed to the Society and received by the Secretary to be read and considered.
3. Report of Treasurer.
4. Report of Committees.
5. Miscellaneous Business

1. Old business
2. New business.

Annual Meeting Election of

1. Senior Members
2. Members
3. Officers

Article VII

Dues

Section 1. Each member shall pay an initiation fee of one hundred and twenty five dollars at the time of his/her admission to membership. In addition, each Active Member shall pay annual dues in the amount most recently determined by the membership at the annual meeting.

Section 2. The fiscal year shall begin on January the first of each year. Notice of membership dues will be sent at that time.

Article VIII

Discipline of Members

Section 1. Should any member or members make written complaint to the Secretary specifically charging a member, officer or Director with conduct affecting either the Society or his/her reputation as an honorable surgeon, the Board of Directors shall act as a trial board to investigate

such charges in a meeting at which the accused shall be entitled to appear. If the charges are found to be warranted, the Board of Directors shall report its findings and recommendations to the members for final decision and disciplinary action in a duly called meeting of the members at which the accused shall also be entitled to appear.

Article IX

Amendment of the Bylaws

The Bylaws may be altered, amended, repealed or suspended at any annual or special meeting by a majority vote of the members present, provided written notice of the proposed changes has been given to all members thirty days prior to the meeting. The Bylaws also may be altered, amended or repealed at any annual or special meeting by unanimous consent, provided said charges have been presented at a previous session of the said meeting before the vote is taken.

Constitution and Bylaws reviewed and accepted by vote of the membership at the annual meeting on April 27, 1990. Submitted by Terrence J. Wilkins, M.D.

Changes to the Constitution/Bylaws to reflect separation of the secretary and treasurer into two positions reviewed and accepted by vote of the membership at the annual meeting on 4-3-09. Submitted by Michelle Bonness, MD

Changes to the Constitution/Bylaws to reflect membership that better reflects the ASPs accepted by vote of the membership at the annual meeting 4-9-10. Submitted by Michelle Bonness, MD

Constitution and Bylaws amended at the annual meeting of the membership May 2014